Avon Wildlife Trust – Application for Employment

Please complete and submit via our HR portal:
https://hr.breathehr.com/v/youth-officer-49482

Or to apply by post, send to: Confidential, HR, Avon Wildlife Trust, 17 Great George Street, Bristol, BS1 5QT

Applications must be received by 11:59pm Sunday 29th November **2026**

Please let us know if you require this document in a different format, or if you require any reasonable adjustments to help you during the recruitment process by emailing HR@avonwildlifetrust.org.uk

For safeguarding reasons we will require a complete record of your occupation since leaving school, including paid and unpaid occupations and time out for e.g. travelling, illness, childcare etc. If you do not wish to list this on your application, we will ask for more information if you are offered the role.

POSITION APPLIED FOR: Youth Officer (Grow Wilder)

1. EMPLOYMENT HISTORY

Present or most recent employer:					
Role / job title:					
Date started: (and leaving date if applicable)					
Main responsibilities:					
Reason for leaving:					
Full or part time		**Notice period:**		**Current salary** (optional):	

Previous employment: please list your employment in date order with most recent first, you can add lines to this section or continue on a separate sheet.				
Employer	**Role / job title**	**From** MM/YYYY	**To** MM/YYYY	**Reason for leaving and final salary** (optional)
Main responsibilities for role for above				
Main responsibilities for role for above				
Main responsibilities for role for above				

Voluntary work (if applicable):

Membership of professional bodies or other organisations (if applicable):

2. EDUCATION AND QUALIFICATIONS

General education: please give details of qualifications e.g. CSE/GCSE/GCE/O Levels & A Levels Add more lines if necessary.					
Name and address of establishment	*Subject*	*Level*	*Date From* MM/YYYY	*Date To* MM/YYYY	*Grade*

Further education: please give details of qualifications e.g. technical certificates, diplomas, university degrees, professional qualifications, etc. Please give dates and grades:
Add more lines if necessary.

Name and address of establishment	*Qualification*	*Date From* MM/YYYY	*Date To* MM/YYYY

Training courses attended that you feel are relevant to this post:

3.ABOUT YOU

How I meet the Person Specification: Please say how you meet the criteria required for the role, with specific reference to the job description.
Higher scoring is more likely if you explain carefully why you meet the person specification in the Role Description.
You may extend the box by adding more lines, or attach additional pages of information, if necessary, marking them with your name and the title of the post for which you are applying.

Hobbies and interests:

4. REFEREES AND DECLARATION

Are you eligible to live and work in the UK?

Yes ☐ No ☐

Do you have a full UK driving licence?

Yes ☐ No ☐

You may also need to have business class insurance for travelling for work in your own vehicle.

If shortlisted, I would be available for a first interview on Wednesday 9th December 2026?

Yes ☐ No ☐

If invited to a second interview, I would be available to attend on ~~Wednesday 16th December 2026~~ Amended to Saturday 12th December 2026?

Yes ☐ No ☐

Notes regarding availability:

Please give details of two referees, one of these must be your current or most recent employer.

REFEREE 1:

Name	
Company	
Position	
Relationship to you	
Telephone number	
Email address	

REFEREE 2:

Name	
Company	
Position	
Relationship to you	
Telephone number	
Email address	

May we approach your current employer? Yes ☐ No ☐ Not yet ☐

(References will not be taken up until a job offer is made)

5. PERSONAL DETAILS

First Name		**Surname**	
Permanent address			
Postcode		**Telephone number**	
Email address			

I confirm that, to the best of my knowledge, the information given on this form is correct.

Signed: _____ Date: _____

If you submit this application form electronically, without signature, you will still be regarded as confirming that to the best of your knowledge, the information given is correct.

Due to limited resources, the Trust may not be able to acknowledge applications or contact applicants unless they are invited for interview. If you have not heard from the Trust by the date of the interviews, you should assume that your application has been unsuccessful. If you wish to enquire about your application, please email the Trust using the address on the front of this form.

Your Information:

Avon Wildlife Trust will use your information to process your application for employment under legitimate interests. For full details of our Privacy Policy and your rights please visit our website.

The information you provide on this form will be used by the Trust only in accordance with General Data Protection Regulation (GDPR) (EU) 2016/679.

Thank you for your interest in working for Avon Wildlife Trust.