



Employee Action Day FAQs

WHAT WILL WE DO ON AN EMPLOYEE ACTION DAY?

The team will work together to make a difference for wildlife at one of Avon Wildlife Trusts nature reserves. This can range from doing habitat management such as removing scrub or improving the general public's appreciation of the reserve by improving access on site. All tasks will offer the group an interactive way of making a positive and practical difference to local wildlife.

Task ideas

Summer Tasks (April to September).

- Path repair work
- Stock fencing
- Step building
- Similar summer maintenance tasks.

Summer work tends to be mainly maintenance tasks which avoids disturbing wildlife during the breeding and flowering season.

Autumn/Winter tasks (October to March).

- Removal of scrub trees and bramble and burning the removed material
- Hedge laying
- Coppicing trees
- Thinning tree plantations
- Similar winter conservation tasks

Autumn/Winter is an especially important time for conservation work, being outside the general breeding season and when plants and animals are dormant. This means we can carryout tasks on the habitats with minimal disturbance to wildlife.

WHAT WILL BE THE TIMINGS FOR THE DAY?

10am	Arrive at the nature reserve
10am-10.30am	Introduction, Health & Safety and tools talk
10.30am - 1.00pm	Task
Half hour	Lunch
1.30-3.45 pm	Task
3.45-4pm	Return to meeting point, clean tools
4pm	Leave site

WHAT CLOTHES/SHOES SHOULD I WEAR?

Please dress appropriately for a day of outdoor activity, bearing in mind the time of year and the day's weather forecast. You may get wet and muddy during the day, so we would advise you not to wear anything that you wouldn't like to get dirty.

We advise an extra layer of clothing, a waterproof jacket and trousers, and a change of clothes if you are heading out somewhere after the day. If it's hot and sunny, we advise that you bring sunhats and sunscreen. We also advise that you bring insect repellent. Avon Wildlife Trust will provide protective gloves for you to use during the practical tasks. Any other specific requirements, as a result of risk assessment of your day, will be notified to you in advance, i.e. wellingtons.



Please wear flat-heeled outdoor footwear or sturdy boots with good ankle support and thick, well attached grip soles (hiking boots or ex-army style are ideal). Trainers **are not** suitable.

IS IT ONLY SUITABLE FOR SKILLED INDIVIDUALS?

No all training and demonstrations on the task will be given by our skilled staff, who will be on hand throughout the day. All you need is to be keen and passionate about making a difference.

HOW MANY PEOPLE CAN ATTEND?

Minimum requirement of 7 people, and up to a maximum of 30 people, as we need to have a ratio of 1 leader to between 10-15 people for health and safety purposes.

HOW MUCH WILL AN EMPLOYEE ACTION DAY COST?

There is a standard minimum charge of £500 + VAT for organising a task up to 10 people, with an additional charge of £50 per person.

WHAT'S INCLUDED IN THE PRICE OF AN AVON WILDLIFE TRUST EMPLOYEE ACTION DAY?

The cost of an Avon Wildlife Trust Employee Action Day covers the costs of health and safety assessment, administration and planning, tools and equipment, insurance and staff supervision. As a registered charity we have to ensure that our time is covered so that our wider work can continue - we receive no statutory, or government funding, and are completely reliant on our fundraising efforts and membership to carry out the work that we do.

WHAT HAPPENS IF WE NEED TO CANCEL THE EVENT?

Please let us know as soon as possible, as it takes staff time to organise events. We may ask for a contribution towards time spent organising if the event is cancelled at short notice (less than two weeks).

WHAT FACILITIES WILL THERE BE?

The majority of our nature reserves have no facilities (toilets, shelter etc) and will therefore be a back to basics day. We can contact local pubs and businesses to ask if the group can use their facilities. Three nature reserves do have these facilities, Brandon Hill Nature Park, Folly Farm and Willsbridge Valley.

SHOULD WE BRING LUNCH?

Please do ensure the team brings a packed lunch and drinks, as some reserves can be remote with no nearby shops.

For more information please contact,

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